

## Guidelines for a Concept Paper

### For the Fiscal Year 2024 (September 2024-March 2025) Project for Children and Youth in Street Situations

The Asian Community Center 21 (ACC21) and the Asian Conference of Religions for Peace Tokyo (ACRP Tokyo) have been working to contribute to the "Zero Street Children in the Philippines" in Japan since February 2023 to ensure that the human rights of "street children" are protected and that they can receive education and lead healthy lives as members of society.

Reference:

- ♦ [Download page](#)
- ♦ ["Zero Street Children in the Philippines" campaign in FY2023 \(donation drive\)](#)
- ♦ [The campaign webpage of FY2024](#)

To carry out the above idea, ACC21 and ACRP Tokyo will extend financial support to help the Philippine NGOs and youth organizations that promote the activities to contribute to the empowerment of children in street situations. (CiSS)

For the fiscal year 2024 (September 2024-March 2025), we invite a concept paper for a project, concerned with any of the following activities listed below:

- (1) *Formal / informal education of children / youth in the street situations;*
- (2) *Child protection for children / youth in the street situations;*
- (3) *Advocacy for children / youth in the street situations;*
- (4) *Creation of networking of NGOs/youth organizations concerned with CiSS*

#### Note:

- The amount of a grant is from 120,000 PHP to 140,000 PHP per project for fiscal year 2024 (September 2024-March 2025) and may be extended to 3 (three) years, depending on the nature of the project and the results of its performance.
- We evaluate funded projects at the end of each year and reserve the decision to continue to provide support or not for the following year.

**A concept paper may be prepared in English and is to be submitted via email by noon time of August 19, Monday in the Philippines.**

**After reviewing the concept papers, the secretariat will contact applicant organization(s) regarding the submission of additional documents for the selected projects.**

Please send a concept paper by Email to:

[sczero@acc21.org](mailto:sczero@acc21.org)

Ms. Mari Suzuki, Executive Secretary and Ms. Noriko Tsujimoto, Deputy Executive Secretary  
Asian Community Center 21 (ACC21)

ABK Bldg. 1F., 2-12-13 Honkomagome, Bunkyo-ku, Tokyo 113-0021 JAPAN

**Deadline: Noon time of August 5, Monday in the Philippines**

Thank you for your attention!

**[Information to be written in a concept paper]**

For those interested in applying to us, we would like to request a concept paper (two to three pages long in A-4 size) discussing the basic ideas and providing the basic data or information for a project under consideration. Please note that we include youth in street situations in CiSS. An applicant is requested to provide information regarding the following items in the concept paper:

1. Name of organization;
2. Registered organization / Non-registered organization (Please check)  
(For registered organization) Name of corporate status:  
Name of ministry/department under which your organization is registered/approved;
3. Name of organization's Chairperson / Chief Executive Officer;
4. Organization's address, telephone / FAX number, E-mail address;
5. Name of staff in charge of a proposed project;
6. Proposed title of the project;
7. Project outline (objectives, background and current conditions, methods of project operation, site, project duration, number and nature of expected beneficiaries, expected outcomes, etc.);
8. Nature of the project (New or ongoing? Part of a larger program or an independent project?);
9. Total project cost (in Philippines Peso);
10. Organizational Information (within one page of A4 size);  
Please include following information:
  - (1) Vision and Mission
  - (2) Background of establishment
  - (3) Management and Secretariat: including Board of Directors/Trustees, number of staff
  - (4) Target beneficiaries of the main program/projects and their locations
  - (5) Annual income and expenditure of the organization of last fiscal year.
  - (6) Please attach a brochure describing the organization's purpose, programs and website information, if available.